Updates for 2021-22
State Only Award

Each school is eligible for consideration for this award. Schools with multiple chapters are encouraged to work collaboratively in applying for this school award. Each school may submit one application.

New! The Top three chapters as determined by the below criteria will receive a plaque and a cash award.

Purpose
To encourage schools with one or multiple HOSA chapters in the same building to achieve the goals of HOSA by implementing a program of work with a focus on the development of leadership skills, career opportunities, and service learning among chapter members, and to document their achievements in the form of a school HOSA book. This event is designed to recognize excellence.

Description of Event
HOSA chapter members create a book to record and preserve their school’s HOSA achievements during a single school year. This is a school event. Involve as many chapter members as possible in creating the book, and your final product will provide a record of your school’s HOSA achievements for future chapter members. Schools that submit books properly documenting HOSA activities in the book as described in the event rating sheets. Schools who meet or exceed 14 of the 17 standards will be recognized with the Ohio HOSA Gold Emblem School designation.

Additionally, chapters that complete and submit their Program of Work chart at the State Leadership Conference will have two chapter members present their Program of Work accomplishments to a panel of judges. The top three chapters will each be awarded a plaque with the first place chapter awarded $300; the second place chapter awarded $200; and the third place chapter awarded $100 for use with their chapter operation.

This event is not designed to require you to submit an activity in each category. Instead, you will want to focus on planning meaningful activities and then successfully provide proof of your achievements in the book. Your focus should be on the quality of your HOSA activities.

In competition, the book is submitted by a chapter member and the contents are evaluated by a panel of judges.

Dress Code
Competitors must be in official HOSA uniform or in proper business attire for the drop off and project display time.

Rules and Procedures
1. The Ohio HOSA Gold Emblem School event will be conducted at the state level. All schools recognized at the state level must meet 14 of the 18 standards, two required standards are the Program of Work standard and the Constitution and Bylaws standard.

2. The book (limited to one entry per chapter) must be turned in at the designated time.

3. Books will be judged using the event rating sheet (rubric). Competitors are not
present during Round 1 judging but are required to pick up their book at the end of judging. Books will be displayed in a designated location for all state attendees to view. Competitors must pick up books at the conclusion of the display time. Books will be held at the registration desk. Books not picked will be discarded.

5. Books may be presented in any 3 ring binder.
   - Sheet protectors must not obscure the materials to be judged.
   - This book is limited to 100 pages or less, with only one side of the page being used.
   - Each page must be numbered sequentially.

6. The book should focus on those elements that earn points (content) and not fancy additions or embellishments that take up time and expense but do not add meaning to the chapter activity. The focus is on accomplishments and not the appearance of the book.

7. Each book will have a cover page (page 1) with the following information:
   - Name of School and Chapter(s)
   - Type of program (middle school, secondary)
   - City, state and zip code

8. Page 2 is a membership page that includes the entire official membership roster printed from the HOSA website (if more than one page, stapled and placed in a page protector, and will count as one page).

10. Each of the remaining 98 pages or less will be used to provide evidence of the school’s HOSA activities.
   - In order to help the judge properly evaluate each category, each page must have two important items – a page heading (at top of page) and a page number (bottom right corner). This will allow the judge to quickly find the items to be evaluated on the rating sheet.
   - There is no limit to the number of pages for a specific category, however, the entire book is limited to 100 pages.

11. **An activity or program may be claimed and judged in only one (1) category.** (Many activities could accurately work for one or more categories.)

12. Chapter members should create a book that is clear, concise, and easy to evaluate. Layers on pages are permitted but discouraged. They should be used for multiple page membership rosters, pamphlets or programs but not to circumvent the 100-page rule. If layers are used, sheet protectors should not be used.

13. The creation of the book must be the work of a chapter member or members. All content must be typed or clearly handwritten. Photocopies may be used.

14. The book will contain materials from June 1, 2021 to March 1, 2022.

15. **All SCHOOLS WITH BOOKS that meet or exceed 14 of the 17 standards identified in the judge’s rating sheet will be recognized at the SLC with the Gold Emblem School designation.**
**Competitors Must Provide**
- Completed Ohio HOSA Gold Emblem book
- Round 2 Entries – Must provide completed Program of Work Chart

**Required Personnel:**
1. Two Event Judges

**Facilities, Equipment & Materials:**
- Ohio HOSA will provide a room with tables and chairs for judging
- Pens/pencils for judge
- Rating sheets – one per book
- Evaluation Forms – judge
- Scrap paper for judge

**Reminders:**
- Did you include page numbers? You MUST sequentially number the pages.
- Did you include a page heading on each page?
- Did you place information on ONE SIDE of the page only?

**Event Flow Chart**

A Chapter member turns in the Ohio HOSA Gold Emblem School book.

Books are judged using the event rating sheet

Judges will review the book for Round 1. The top three chapter entries who also complete and submit the Program of Work chart will be interviewed by the judges for the purpose of awarding the Top Three Award Winners. All chapters that meet the criteria in Round 1 will be designated as Gold Emblem Chapters.

Schools that earn this recognition may have 2 chapter members recognized on stage at State Leadership Conference.
**Ohio HOSA Gold Emblem School Award – 2021-22**

**Judge’s Rating Sheet – Round One and Two**

**JUDGING INSTRUCTIONS:** The purpose of this event is to reward those HOSA chapter(s) who meet the high standards established in these guidelines for local chapter(s’) activities that align with the **goals and purpose of HOSA**, and benefit HOSA members, the school, and the community. As the judge, you are verifying that the book meets the required number of standards.

Reminder: an event or activity may only be used once. (Ex: cannot be used in Community Service & Publicity, or HOSA Week & School Service, etc.)

*Round Two scoring will be based on the interview with the judges as the students explain their Program of Work and response to judges’ questions.*

Chapter Name ____________________________________________________

Judges __________________________________________________________

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<thead>
<tr>
<th>Page Heading</th>
<th>Met Standard</th>
<th>Did Not Meet Standard</th>
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| **Cover Page**
  *Required Information: Name of School and Chapter(s), Type of Program (Middle, Secondary), City, State, Zip* | Includes required information. |                       |
| **Membership Page**
  *Current Membership Roster*                      | Includes required information. |                       |
| **Chapter Officers**                             | Names and offices |                       |
| **Program of Work** REQUIRED
  *The Program of Work runs from June 1, 2021 to March 1, 2022 of the membership year and serves as a calendar or written plan of chapter activities for the year.* | Must be completed and included. Chapters advancing to Round Two must complete and bring the P.O.W. Wall Chart to the SLC for judging. |                       |
| **Chapter Constitution and Bylaws - REQUIRED**   | Must be submitted as part of the book. |                       |
| **Membership**
  *Activities that encourage membership in the HOSA chapter(s).* | Conduct an activity that promoted membership in the HOSA chapter(s). |                       |
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<thead>
<tr>
<th>Page Heading</th>
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<tbody>
<tr>
<td>Career Awareness</td>
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<td>Community Service/ School Service</td>
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<td>Publicity</td>
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<td>Alumni Gold Chapter</td>
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<td>National Service Project</td>
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<td>HOSA Week</td>
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<td>Page Heading</td>
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<td><strong>Individual Recognition Events</strong>&lt;br&gt; <em>The chapter advisor will verify hours logged.</em></td>
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<td><strong>Leadership Development</strong>&lt;br&gt; <em>An organized leadership training event for chapter members. This shall include a HOSA Fall Leadership Workshop, may include leadership training with another CTSO, or a local leadership development experience for members.</em></td>
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<tr>
<td><strong>Presentations</strong>&lt;br&gt; <em>Program presented by the chapter that promotes health science education, health, or health careers – to school board, community groups, or other stakeholders.</em></td>
</tr>
<tr>
<td><strong>Other Chapter(s) Activities</strong>&lt;br&gt; <em>Any chapter activity that does not fit in another category or is an additional activity from another category.</em></td>
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<tr>
<td><strong>National Service Project</strong></td>
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<td><strong>State Leadership Conference 2021 – Number of attendees</strong></td>
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<td><strong>International Leadership Conference 2021 – Number of attendees</strong></td>
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<td><strong>Total Standards - 18</strong></td>
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