OHIO HOSA

OFFICER CANDIDATE GUIDE

STATE EXECUTIVE COUNCIL

2027 - 2028

Procedures for Election of State Executive Council Members

Ohio HOSA Future Health Professionals

Purpose

Ohio HOSA shall elect student officers to provide leadership and guidance to the organization. State Executive Council is a position of leadership. An officer's duties can be placed in three general categories: to motivate members to achieve their highest potential and get the greatest good from their involvement in HOSA; to promote the organization and act as a goodwill ambassador for healthcare and career-technical education (specifically health science education); and to give direction to the work of the organization and perform all tasks necessary to execute the various programs of work in the state.

Composition of the Officer Team

The elected officers shall consist of a President and several Vice Presidents.

Term of Office

Student officers shall be elected by ballot during the Business Session at the annual Ohio HOSA State Leadership Conference to serve one year. Terms of office shall be from the conclusion of the State Leadership Conference in which they were elected until the end of the State Leadership Conference the following year. A state officer from the current officer team may be re-elected to serve a second term as State President. They may also re-apply to serve a second term as a State Vice President.

Qualifications

Each chapter may select up to two secondary candidates to apply for Ohio HOSA office. Only two candidates from a school can be elected/serve as a State Executive Council Officer during the same year. The candidates must be active members in good standing and meet the requirements for active membership during the time they serve as an Ohio HOSA State Executive Council officer.

A candidate may run for an Ohio HOSA State Executive Council office as a current high school sophomore, junior, or senior.

Interview Process

Officer candidates will submit, including but not limited to, an application, and participate in individual interviews and a group activity.

To: Potential Ohio HOSA State Executive Council Candidates
Re: Ohio HOSA SEC Selection Process

The process to become a State Executive Council Member is a lengthy process. You began that process when you enrolled in your first Health Science class. The experience you have gained through classroom instruction and HOSA competitive events have all helped you develop the necessary skills to serve as a leader in Ohio HOSA.

The year as an Ohio HOSA officer is a year of service. The decision to run for an office should not be made lightly or without a sincere commitment to serve. Ohio HOSA officers have many duties that require extensive travel and time away from home and school.

If you have the desire to serve the members of Ohio HOSA and have the support of your family, school administrators, and HOSA advisor(s), you should consider participating in the officer selection process. The officer selection process will examine the attitudes and abilities of each officer candidate and reveal which individuals have most completely developed their leadership skills.

The procedure for the election is included in this guide. These procedures highlight the following components of the state executive council program: purpose, composition of the officer team, term of office, qualifications, application, interview process and elections. Familiarize yourself with the procedures, as there can be changes in the interview process year to year.

You are encouraged to review the information included in this candidate guide, learn as much as possible about what it means to be a state executive council member, and practice for the interview process. Additionally, you are encouraged to attend the virtual Candidate Informational Session in January.

Components of the Interview Process

Subject to Change by Decision of the Committee

Application

Before the interview process can begin, candidates will be required to complete and submit a formal application found on the Ohio HOSA website. This provides the screening committee to review and select up to twenty (20) applicants to be candidates for the interview committee. The committees would have updated information on each candidate and provides the initial means for each candidate to express their desire and commitment to serve Ohio HOSA as an Ohio HOSA State Executive Council Officer.

General Interview

The General Interview consists of an interview with a committee of judges. The interview will take place in person in Columbus, with each candidate receiving an allotted time slot to be interviewed. The candidate may be allowed a few introductory remarks, but the majority of the interview is spent with the committee asking questions surrounding the candidate's experiences, leadership activities and other pertinent Health Science Education and HOSA activities.

Group Activity

A group activity may take place in-person. Multiple candidates will be required to collaborate in order to showcase their ability to work in a team. This may consist of developing and delivering a workshop, presenting to the board of directors on a constitutional change, or other scenario as chosen by the interview committee.

Writing Activity

Candidates will be given a prompt to write their response on a health education/career technical education topic. The exercise will be handwritten and announced at the time of the interviews. The resource materials will be posted to the Ohio HOSA website as the prompt will come from the resource materials. No computers, smart phones, electronic devices, notes or earlier resources for study will be permitted.

Written Test

Candidates will take a written test during the interviews. The resource material will be from the National HOSA publications "*The First Fifty"* specifically, from the first 18 pages.

Important Dates for the Interview Process

January 12, 2027 - Candidate Information Session (Virtual)
HOSA members interested in running for a position, their parents, and advisors are encouraged to attend the virtual candidate information session. Information on how to join is shared directly with chapter advisors.

January 26, 2027- Application Due
All components of the application along with an unofficial transcript which includes the first-nine weeks of their current school year from the candidate's current school year. These items must be postmarked and mailed to the state advisor by this date.

February 15, 2027 – Round One

Applicants will come to Columbus for a written test and two writing exercises regarding Health Sciences and HOSA. The topics will be announced at the meeting. The written knowledge test will focus on HOSA history, current HOSA knowledge from the Ohio HOSA and National HOSA website. The test questions will come from the two websites and from the National HOSA publication *"The First 50 Years".* (page 1- 18). If you need this reference, contact your advisor to see if they have a copy. If not, email the state advisor and one can be sent to you for $15. Other specific resources for the test will be provided on the website at no cost. The writing exercises will be conducted similar to the Extemporaneous Writing event. A topic will be given and the applicants will write their response. No electronic devices will be used to conduct either of these two activities.

February 22, 2027 – Screening of Candidate Applications Announced

The approximate top 20 or fewer applicants will be announced as candidates and will be invited to an in-person interview on March 6, 2027. The criteria for screening will include the completed application, test score, and the written prompt responses.

March 6, 2027 – In Person Interviews

Invited candidates will be interviewed in Columbus. The portions of the State Executive Council interview process will be subject to change by decision of the committee. All portions will be conducted in person by the committee. No exceptions.

March 15, 2027 – Ballot Announced

All scores will be summarized by the state advisor, and a formal ballot will be announced with an email sent to all candidates and their advisors. Candidates who are selected for the ballot will be sent additional instructions.

April 13 – 15, 2027 State Leadership Conference

Candidates who make the ballot need to arrive at the SLC on April 13, 2027 at 3:00 pm for a candidate meeting and to assist in setting up the SLC. On April 14, 2027 they will be introduced on stage, set up their display board, and later in another session respond to questions from a current state officer. The basis of the question(s) will be from the candidate's application and written prompts. During the Business Session, the voting delegates will elect the new officer team The formal introduction of the newly elected officer team will occur on April 15, 2027 during the Awards Session**.**

Ohio HOSA State Executive Council Member Commitment Form

1. Be dedicated and committed to the total program Health Sciences and HOSA.
2. Be willing to commit the entire year to Ohio HOSA State Executive Council Officer activities and consider HOSA Executive Council member activities to be my primary responsibility.
3. Attend all mandatory HOSA events and activities for the entirety of the event.
4. Keep the State Advisor informed concerning any problems you encounter.
5. Be willing and able to travel in serving Ohio HOSA, Inc. using my personal automobile or having transportation provided by my parents and/or chapter advisor. Obtain approval from the State Advisor prior to accepting any engagements.
6. Be knowledgeable of current events in the health sciences field and HOSA.
7. Through preparation and practice, develop myself into an effective public speaker and presenter.
8. Project a desirable image of HOSA at all times.
9. Regularly, and on time, carry out all correspondence.
10. Strive to improve my ability to carry on meaningful and enjoyable conversations with all individuals.
11. Accept and search out constructive criticism and evaluation of my total performance.
12. Maintain and protect my health and abstain from all use and/or consumption of alcohol, tobacco and illegal substances at all times during my year of service to the HOSA.
13. Treat all HOSA members equally by not favoring one over another.
14. Conduct myself in a manner that commands respect without any display of superiority.
15. Avoid places or activities that in any way would raise questions as to one's moral character or conduct beyond reproach.
16. Use wholesome and appropriate language in all speeches and informal conversations.
17. Maintain proper dress and good grooming for all occasions.
18. Work in harmony with fellow HOSA Executive Council Officers, and not knowingly engage in conversations detrimental to other HOSA members, Executive Council Officers and adults.
19. Be willing to take and follow instructions as directed by those responsible for Ohio HOSA State Executive Council.
20. Refrain from reckless operation of motor vehicles or speeding.
21. Plan ahead and complete activities and assignments, be self-reliant and resourceful.
22. Keep an accurate, current schedule and calendar.